**Page 1 of 2**

**HOTEL CORPORATION OF INDIA LIMITED**.

**Unit: Centaur Lake View Hotel, Srinagar (J&K)**

 **Cheshmashahi, Srinagar-190001 (J&K) Ph.No.2501236-38, Fax: 0194-2501145**

**E-mail:** **purchaseclvh@gmail.com**

##### Tender Enq No. T-20/06

##### Dated: 06/10/2020

##### Due Date: 22/10/2020 upto (1500 hours)

##### Sub: Tender inviting quotations for operation & maintenance of STP at Centaur Lake View Hotel, Srinagar.

#####

##### Hotel Corporation of India Limited, a wholly owned subsidiary of “Air India” invites sealed quotations in two envelope system from reputed service providers for operation & maintenance of Sewage Treatment Plant at Centaur Lake View Hotel, Srinagar offering best possible price. Offers made should be best/lowest rate as applicable to public sector, govt. companies or institutional users.

## 1. Tender details:

|  |  |  |
| --- | --- | --- |
| **1.1** | **Tender Enq. No.**  | **T-20/06** |
| **1.2** | **Tender date.** |  **06/10/2020** |
| **1.3** | **Tender Subject** | Operation & maintenance of Sewage Treatment Plant at Centaur Lake View Hotel, Srinagar  |
| **1.4** | **Last date/time of submission of tender**  |  **22/10/2020 by 1500 hrs.** |
| **1.5** | **Date/time of opening of technical bid** | **23/10/2020at 1530 hrs.** |

## 2. Details of tender documents:

|  |  |  |
| --- | --- | --- |
|  **S.No.** | **Particulars A** | **Annexure** |
| **2.1** | **General Terms & Conditions** | **I** |
| **2.2** | **Prequalification / Technical Evaluation Criteria**  | **II** |
| **2.3** | Scope of Work / job/Services and General **Information.** | **III** |
| **2.4** | **Certificate for unconditional acceptance of all Terms &** **Conditions, scope of work/job of the tender.**  | **IV** |
| **2.5** | **Technical Bid Form- Part A.** | **V** |
| **2.6** |  **Price Bid Form Part B** | **VI** |

**3. ESTIMATED TENDER VALUE: Rs 10.24 LACS** (APPROX.) PER ANNUM.

**4. METHOD OF SUBMISSION OF QUOTATIONS IN TWO BID SYSTEM**

4.1 **ENVELOPE ONE** - **“Technical Bid - Part A”** shall contain the following:

**Page 2 of 2**

(a) To be superscribed with: **ENVELOPE ONE:** – “**Technical Bid- Part A”** for **“Tender No. CLVH/Enq/T-20/06 dated: 06/10/2020 ,Due Date:22/10/2020 Name of the Tenderer / Co.** and address to be written at the bottom of envelope for identification.

(b) Duly filled in and completed “Technical Bid Form – Part A” **(Annexure – V)** together with the self attested photocopies of supporting document.

(c) **EMD by way of original Demand Draft/Pay Order or by Cash receipt (Cash deposited to HCIL before submission of tender) of Rs. 5124/- EMD paid by way of Cheque or in any other form shall not be acceptable.**

**4.2 ENVELOPE TWO: “Price Bid Form – Part B”: shall contain the following.**

 (a) To be superscribed with ENVELOPE TWO - “Price Bid – Part B” **Tender** **No. Tender No. CLVH/Enq/T-20/06, dated: 06/10/2020, Due Date: 22/10/2020 and** Address to be written at the bottom of envelope for identification.

(b) Duly filled & completed “Price Bid Form- Part B” **(Annexure VI)** and keep in your Second Envelope– Price Bid. The Price Bid must be signed by your authorized representative bearing Company Stamp.

 **Note :** The tenderer(s) may use “HCIL” Tender Documents for applying to this tender and must put their Co’s Stamp on each page duly signed by the Authorized signatory of the Tenderer / Co. For submission of Price Bid, **Tenderer can** use their Company letter head for submission of Bid but in this case, it has to be typed in the manner / format shown in our “Price Bid Form- Part B”.

* 1. **ENVELOPE THREE (MASTER ENVELOPE):** The above two sealed / closed envelopes (Envelope One and Envelope Two) must be put in the “Third / Master Envelope” which should be superscribed with **“Quotation for Tender No. CLVH/Enq/T-20/06 dated: 06/10/2020 , Due Date: 22/10/2020 at 1500 hrs”**. Name of the tenderer / Co. and Address to be written at the bottom of envelope for identification. The tenders should be submitted at Centaur Hotel Tender Box at Security Department, at Centaur Lake View Hotel Srinagar on or before 1500 hrs. No bids will be entertained after the stipulated time.

The perspective Tenderers / bidders may send their offer in sealed/closed envelope through messenger or through courier services so as to reach us at above mentioned address on or before **22/10/2020 by 1500 hrs.**

The tender closes on **22/10/2020 at 1500 hrs.** The closing date may be extended at the sole discretion of ‘HCIL’.

The Technical Bids shall be opened on the due date/time of the tender.

Tenderers who wish to attend tender opening may do so OR send their representative with authorization letter on their Company’s letterhead signed by their authorized signatory which should be produced at the time of opening of tender at above address/time.

‘HCIL’ reserves the right to reject any tender in part or full or annul the tender process without assigning any reason.

The Commercial Bids of only technically suitable vendors will be opened thereafter and date/time will be advised to the qualifying vendors. No enquiries/correspondence shall be entertained in this regard.

 **Sd/-**

 **(Incharge Purchase)**

 **Centaur Lake View Hotel, Srinagar**

**Annexure I**

**HOTEL CORPORATION OF INDIA LIMITED**.

**UNIT: CENTAUR LAKE VIEW HOTEL SRINAGAR (J&K)**

**General Terms and Conditions**

##### Tender No. CLVH/Enq/ T-20/06, dated: 06/10/202 , Due Date:22/10/2020

##### Sub: Tender inviting quotations for Operation & maintenance Services for Sewage Treatment Plant,

##### at Centaur Lake View Hotel Cheshmashahi Srinagar (J&K).

1. ‘HCIL’ means Hotel Corporation Of India Ltd.
2. The “Tenderer/Bidder” and / or “Party”, as used in the Tender document, shall mean the one who has signed the tender form and submitted the quotation in response to our tender.
3. It is further clarified that individual signing the tender or other documents in connection with the tender must certify whether he signs as:
4. A "Sole Proprietor" of the firm or constituted attorney of such sole proprietor.
5. A partner of the firm if it is a partnership must have authority to refer to arbitration, disputes concerning the business of the partnership either by virtue of the partnership agreement or a power of attorney. In the alternative, the tender should be signed by all the Partners.
6. Constituted attorney of the firm, if it is a Company.
7. Authorized signatory of the firm.

**4.** The tenderer must study the tender documents carefully. Submission of tender shall be deemed to have been done after careful study and examination of the tender documents with full understanding of its implications

**5.0. The following are to be noted:**

**5.1 In case the price bid and the technical bid are enclosed in the same envelope instead of in two separate sealed / closed envelopes, the tender will be rejected.**

5.2 On the date of opening of the tender only the technical bids would be opened, and the price bids would be kept in the custody of ‘HCIL’ in the same sealed/closed condition as received from the tenderer.

5.3 The price bids of only those tenderers, who qualify in the Technical Bid evaluation, would be opened, the date and time for which would be notified subsequently to the successful tenderers.

5.4 The tenderer should sign on all the pages of the technical bid and the price bid.

5.5 **The technical bid should not contain any indication of the price.**

5.6 In case, the price quoted is indicated in the technical bid, the quotation will be rejected without any reference to the tenderer. No correspondence will be entertained in this regard.

5.7 The price quoted should remain valid for acceptance of ‘HCIL’ for a minimum period of 120 days from the date of opening of the Technical bid.

5.8 The bids should be neatly filled / typed. Corrections, if any, should be duly authenticated **with full signatures** of the person signing the tender, failing which the tender is liable to be rejected.

5.9 ‘HCIL’ reserves the right to accept or reject any / all offers without assigning any reasons.

5.10 ‘HCIL’ reserves the right to award the contract to one or more tenderers.

**Annexure I**

* 1. In the event of default, ‘HCIL’ reserves the right to cancel the order and to claim damages from the successful tenderer, and also reserves the right to award the contract to another party at the cost and risk of the successful tenderer.
	2. ‘HCIL’ is registered not with Sales Tax Authorities, hence ‘C’ form and ‘D’ form cannot be provided.
	3. If you are already on rate contract for providing this service with any unit of ‘HCIL’ / any other Govt. Department(s), the same should be clearly indicated and rates quoted by you to ‘HCIL’ should not be higher than the same.

**6.0 DEPOSITS:**

**6.1 Tender Fee:**

There is no Tender Fee for this tender. Tender documents can be obtained from the office of Asst. Manager, Purchase Section, Centaur Lake View Hotel Cheshmashahi Srinagar (J&K) on Free of Charge against a written request on the Letter head of the Tenderer/ Company/Firm.

**6.2**  **Earnest Money Deposit:**

1. The Tenderer will furnish along with Technical Bid, an **EMD of Rs. 5124/-** in the form of DD/ Pay order only in favour of “Centaur Lake View Hotel Cheshmashahai Srinagar” payable at Srinagar OR deposit cash with Centaur Lake View Hotel Cheshmashahi Srinagar and shall enclose original Receipt issued by Centaur Lake View Hotel Cheshmashahai Srinagar with the tender. EMD in any other form shall not be acceptable.
2. The tenderers seeking exemption of EMD has to enclose valid certificate of single point programme registration with NSIC only. Parties Registered with SSIC are not eligible for EMD exemption.
3. "Tenders" - without EMD shall be summarily rejected.
4. No interest will be payable on EMD.
5. The EMD of unsuccessful Tenderers will be refunded in due course.
6. **Exemption from payment of EMD and Security Deposit (SD):** It may be noted that Exemption from payment of EMD and SD shall be available only to those SSI Units in India which are registered with the NSIC under its single point registration scheme up to the monetary limit as specified by the NSIC in their favour. The tenderer(s) are required to attach a self attested copy of the NSIC valid certificate granted by the NSIC in their favour wherein the specific production unit/item registered along with the monetary limit for which the SSIC unit has been covered. It may also be noted that this benefit would only be extended to those units which were registered with NSIC as on date of closing of the tender.
7. **Forfeiture of EMD:** EMD will be forfeited, if the bidder withdraws their bid, within 120 days, from opening of Technical Bid of the tender**.**
	1. **Security Deposit for Order completion / Performance Warranty:**
8. The successful Tenderers shall furnish Security Deposit towards performance of PO/products equal to **5% of the value of the PO** within 15 days of receipt of PO / Starting supply of material. SD may be in the form of Bank Guarantee or Demand Draft only.
9. In case, SD is in the form of Bank Guarantee, the BG shall be valid for contract period plus 3 more months.
10. The cost of submission of the SD or BG would be borne by the successful bidder.
11. SD will not carry any interest.

**Annexure I**

1. SD will be refunded only on successful completion of contract period and all contractual obligations. In case, there is any lapse or unsatisfactory performance affecting the reputation of HCIL and / or affecting the regularity and efficiency of its service, the applicable penalties shall be deducted from SD.

**7. Payment:**

* 1. The normal terms of payment are 30 days credit from the date of receipt of material / bills.
	2. Deduction of Govt. taxes at source shall be done as per Govt. rules as applicable from time to time.
	3. No advance payment shall be made in any case. If advance payment is sought in the offer, the offer shall be loaded @12% per annum calculated on pro rata basis.
1. **Base for Quoted Price & validity :**
	1. Your quotation must be valid for at least 120 days from the opening of Technical Bid for our consideration and acceptance.
	2. The agreed rates as mentioned in our PO shall remain fixed for a period of 12 months from the date of PO and no increase in price, due to whatsoever reason, will be allowed irrespective of the change in our requirement.
	3. Further, no price increase will be accepted during the term of the contract, except on account of statutory taxes, if any, that may be imposed by the govt.
	4. The successful tenderer would pass on to ‘HCIL’, the benefit of reduction in statutory taxes / levies, if any, that may arise during the term of the contract.

**9. Validity of the contract / Quantities:**

* 1. The validity of the PO/ contract would be **one year** from the date of Purchase Order.
	2. The PO/Contract will initially be for a period of one year for services / job mentioned, and can be extended further by one more year or for period / services / job / terms as mutually agreed upon.

10. **Exit Clause / Termination of Purchase Order (PO)/Contract:**

 The Purchase Order may be terminated under the following circumstances:

10.1 ‘HCIL’ reserves the right to terminate the Contract / cancel the PO by giving one month written notice but without assigning any reason.

10.2 In the event of unsatisfactory performance in terms of quality/delivery of job etc, ’HCIL’ reserves the right to cancel the Contract / PO at a short notice and make alternative arrangement at the cost and risk of the service provider.

10.3 **If there is a change in ‘HCIL’ requirement, the PO shall be terminated with one months’ advance notice but without any liability on ‘HCIL’.**

11. **Rejection of Tender:** Bids may be rejected, based on any one of the following reasons: -

11.1 Receipt of offers by fax/email.

**Annexure I**

11.2 Receipt of offers in an unsealed/open envelope.

11.3 Receipt of offers in an unsigned form.

11.4 Tenders received without EMD (without valid proof of exemption) and receipt of EMD in any other form as mentioned in the tender.

* 1. Receipt of offers after the due date and time of the tender.
	2. Non compliance of Technical parameters.
	3. Non acceptance of General Terms and Conditions of the tender.
	4. In case the tender offer is conditional.

14. **Corrections / Overwriting in bids:** wherever there is any cutting or overwriting in fulfilling of the tender-specifications/rates/terms & conditions etc, the authorized signatory of the bidder signing the tender documents, must sign in full at all these places where overwriting/cutting appears.

15. **Award of PO/Contract**: The purchase order / contract shall be awarded to the successful Bidder who had quoted L-1 Rates.

16. **Settlement of Disputes:**

16.1 **Arbitration:** - Any dispute or difference whatsoever arising between the parties out of or relating to the interpretation, application, meaning, scope, operation or effect of this contract or the validity or the breach thereof, shall be referred to “PRINCIPAL DISTRICT JUDGE SRINAGAR” Govt. of J&K for settlement and the award made in pursuance thereof shall be binding on the parties.

16.2 **Jurisdiction:** Any dispute whatsoever shall be subject to within the jurisdiction of Srinagar (J&K) Courts only.

## \*\*\*\*\*\*\*\*\*\*\*

##### ANNEXURE – II

**HOTEL CORPORATION OF INDIA LTD**.

##### QUALIFICATION CRITERIA FOR BIDDERS

##### Tender No. CLVH/Enq/T-20/06,dated: 06/10/2020, Due Date: 22/10/2020

##### Sub: Tender inviting quotations for operation & maintenance of STP,

##### at Centaur Lake View Hotel Cheshmashahi Srinagar (J&K).

**AA:** **PREQUALIFICATION CRITERIA FOR BIDDERS:**  The prospective bidders / tenderers who fulfill the following pre-qualification requirements and provide information and supporting documents shall be eligible for the above tender:

1. The tenderer **must** be experienced Principal / service provider and will not sublet the contract of the services in part or whole and must have experience in **operation & maintenance of STP for last 2-3 years**. A list of clienteles may be enclosed in support of experience.
2. The tenderer musthave Tin No., PAN /GIR No. Self Certified copy of each to be enclosed.
3. The tenderer must have an average turnover of **Rs. 3.41 Lac per year for last three** Financial Yrs. – i.e. 2011-12, 2012-13 & 2013-14, copy of Bank Account Statement to be enclosed with technical bid.
4. The tenderer **must** furnish **EMD of Rs. 5124**/- by way of DD/Pay Order / Cash Receipt. DD/ Pay order has to be in favour of Centaur Lake View Hotel Chesmashahi Srinagar and Payable at Srinagar. In case, EMD is paid in cash, it must be paid to Centaur Lake View Hotel Chesmashahi Srinagar before submission of tender and original receipt to be enclosed with the tender.

EMD in any other form shall not be accepable and non-compliance of this condition shall lead to rejection of tender. SSI units seeking exemption of EMD shall have to enclose valid certificate of Regn. With NSIC under their single point Regn. Program (Parties Regd. With SSIC are not eligible for EMD Rebate).

1. The tenderer **must** enclose self certified copies of all necessary documents with the Technical Bid Form-Part A.
2. The tenderer must also enclose signed copy of undertaking of General Terms & Conditions, work scope along with the Technical Bid Form –Part A, as proof of unconditional acceptance of specifications, Terms and Conditions of the Tender.

**7.** Copy of documentary proof as required above must be furnished along with technical bid and replies such as “Applied for “or “under process” shall not be acceptable. In such cases and in case of not furnishing required information and documents with the technical bid, the tender shall be rejected.

**BB: TECHNICAL EVALUATION CRITERIA:**

8.1 Technical bids of the responding tenderers shall be evaluated based on the parameters mentioned in the tender and based on the information and supporting documents submitted by the tenderers.

8.2 In case any of the terms have not been completed by the tenderer, their offer shall be technically rejected.

**CC: PRICE BID EVALUATION CRITERIA:**

9.1 Price Bids of only those tenderers who qualify in technical bid, shall be opened.

9.2 The price comparison shall be made in respect of technically qualified tenderers for the total cost as mentioned in financial bid form.

9.3 Based on above comparison, the lowest offer would qualify as successful bidder in this tender.

9.4 Though there is not general practice of HCIL to negotiate the rates, however if so felt ,HCIL may negotiate rates with the L1 bidder, therefore, prospective bidders are required to quote best rates in their own interests.

**\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\***

**ANNEXURE –IV**

**HOTEL CORPORATION OF INDIA LTD,**

**UNIT:CENTAUR LAKE VIEW HOTEL SRINAGAR .**

**C E R T I F I C A T E FOR UNCONDITIONAL ACCEPTANCE OF TERMS & CONDITIONS OF THE TENDER (TO BE SUBMITTED WITH TECHNICAL BID- PART A) ON TENDERER’S LETTER HEAD)**

To,

## The Asstt.Manager – Purchase,

## Purchase Section,

## Hotel Corporation of India Ltd,

## Centaur Lake Hotel,

## Cheshmashahi-Srinagar,

##  Dated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Sir,**

 **Sub: C E R T I F I C A T E FOR UNCONDITIONAL ACCEPTANCE OF TERMS & CONDITIONS, SPECIFICATIONS/SCOPE OF WORK/ JOB OF THE TENDER No.** **T-20/06, Dated: 06/10/2020** **Due On: 22/10/2020** for **Operation & maintenance of STP,** at Centaur Lake Hotel, Cheshmashahi-Srinagar (J&K).

It is certified that we have studied and understood and hereby agree for the terms and conditions and specifications/ scope of work/job of the subject Tender issued by “HCIL” **for Operation & maintenance Services for Sewage Treatment Plant** at Centaur Lake Hotel, Cheshmashahi-Srinagar (J&K).

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name & Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Co. Name & Seal: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_**

**Place: \_\_\_\_\_\_\_\_\_\_**

**ANNEXURE- IV-1**

-

**To be given on Company’s Letter Head**

**Hotel Corporation of India Limited,**

**Unit: Centaur Lake View Hotel,Cheshmashahi,Srinagar(J&K)-190001**

**Tender/Enquiry No.CLVH/Enq/T-20/06 Dated:06/10/2020 due date:22/10/2020**

**Sub: Operation & maintenance Services for Sewage Treatment Plant**

**DECLARATIONS**

* + 1. I/We hereby declare that I/We have read and understood the conditions of contract, specifications/scope of work, schedule of quantities etc, and hereby agree to abide by them. In token thereof I/we have signed below and at the end of schedule of quantities. I/we also understand that otherwise this Tender is liable to be rejected.
		2. I/we understand that our Tender will not be considered, if the rates for job/items are not written both in Figure and Words.
		3. I/we hereby confirm that only the relevant entries asked for have been made within the Tender documents issued to us. I/we also confirm that in the event of any entry in this Tender document, other than the relevant entry, shall make this Tender invalid.
		4. I/we hereby agree to comply with all the provisions of the applicable laws and other enactments and amendments made thereto, from time to time. I shall remain exclusively and solely liable for all obligations under all applicable laws such as The Contract Labour (Regulation & Abolition) Act, 1970. The payment of Wages Act 1936. The Workmen’s Compensation Act 1923. The Industrial Disputes Act 1947. The Minimum Wages Act 1948. The payment of Bonus Act 1965. The Employees Provident Funds & Miscellaneous Provisions Act 1952 and The Employees State Insurance Act 1948. The Fatal Accident Act, the Srinagar Shops & Establishment Act, any other rules/by laws that are prevalent or may be promulgated in this matter. I/we shall also be responsible to comply with all provisions of any other labour laws as or may be in force and applicable.
		5. I/we hereby declare that my/our firm is registered with the Sales Tax/Income Tax Departments for works contract tax/VAT/Service tax as applicable. All relevant copies of certificates/tax clearance certificates are enclosed with tender technical bid.

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name & Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Co. Name & Seal: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Place: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ANNEXURE- V**

 **HOTEL CORPORATION OF INDIA LIMITED**

 **UNIT: CENTAUR LAKE VIEW HOTEL SRINAGAR.**

#### TECHNICAL BID FORM – PART A

**TENDER NO. CLVH/Enq/T-20/06, Dated: 06/10/2020 Due On: 22/10/2020**

|  |  |  |
| --- | --- | --- |
| 1 | Name of Contract | Operation & maintenance services for sewage treatment plant at Centaur Lake View Hotel Srinagar |
| 2 | Name of the Bidder / Co. |  |
| 3 | Complete Address of the bidder/Co. |  |
| 4 | Telephone No. / Mobile No. / Fax No./email ID |  |
| 5 | Name of Contact Person & mobile. |  |
| 6. | Whether copy of latest electricity bill of bidder / Co. enclosed as proof of 3 above. **(Must)** | Yes / No |  |
| 7. | Whether EMD of Rs. **5124**/- enclosed. Original DD/Cash receipt to be enclosed. **(Must)** | Yes/No | DD/Cash Receipt No. ……Date…………………. |
| 8 | Whether EMD exemption sought, if yes, attach valid certificate granted by the NSIC. | Yes / No |  |
| 9 | Whether Tenderer is having 2-3 yrs experience in operation & maintenance of sewage treatment plant. **(Must). Note-** A list of clienteles be enclosed in support of experience. |  |
| 10 | Whether having PAN/GIR regn. No. A self attested copy to be enclosed. **(Must)** | Yes/No | Regn No……,Date…. |
| 11 | Whether Tenderer is having an average turnover of **Rs. 3.41 lacs per year for last 03 Fin yrs** i.e. 2017-18, & 2018-19, 2019-20 copy of Bank Account Statement to be enclosed in support. **(must)** | Yes/No | 2017-18: Rs………….2018-19: Rs…………2019-20: Rs…………… |
| 12 | Whether having Sales Tax / TIN Number / GST. Self attested copy to be enclosed. **(Opt)** | Yes/No | Regn No………….,Date………………. |
| 13 | Whether having Labor registration, self attested copy to be enclosed. **(Must)** | Yes/No |  |
| 14 | Whether Certificate for unconditional acceptance of all the terms and conditions, specifications/scope of work/job of the tender on the Bidder’s letter head enclosed as per format (Annexure-IV & IV-1). **(Must)** | Yes/No |  |
| 15 | Whether details of institutional Customers enclosed**.(must)** | Yes/No |  |

**Page: 2**

**ANNEXURE- V**

|  |  |  |  |
| --- | --- | --- | --- |
| 16 | Whether details of applicable Taxes (Service etc.) & other statutory charges as per laws of land mentioned together with the rates quoted in price bid form. | Yes/No |  |
| 17 | Are you already doing business with HCI or any of HCI Units in your or under some other name? If so, what name? | Yes/No |  |
| 18 | Has your company been Black Listed by any agency of the Airport or elsewhere. If yes, please give details.  | Yes / No | If yes, details. ……………… |

**Undertakings: To be agreed & signed by the tenderer (S)**

1. It is confirmed that we have the capability & capacity to carry the job for which we have quoted rates in the Financial Bid Form – Part –B as per terms & conditions of the tender.
2. It is also confirmed that we have carefully gone through and have understood and hereby agree to abide by all the General Terms & Conditions and specifications / scope of work/ job governing the tender.
3. It is also confirmed that I am authorized to sign the tender documents and the information given is true and correct to the best of my knowledge and belief and nothing material is concealed.
4. It is also confirmed that the documents attached in support of the details filled in the Technical Bid Part – (A) above are correct.

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name & Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Co. Name & Seal: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_**

**Place: \_\_\_\_\_\_\_\_\_\_**

**\*\*\*\*\*\*\*\*\*\*\*\*\***

**Page 1 of 2**

**ANNEXURE -III**

 **HOTEL CORPORATION OF INDIA LIMITED**

**UNIT: CENTAUR LAKE VIEW HOTEL SRINAGAR.**

 **TENDER/ENQUIRY NO.CLVH/Enq/T-20/06, dated:06/10/2020 Due Date: 22/10/2020**

**SCOPE OF WORK FOR ANNUAL MAINTENANCE CONTRACT FOR SEWAGE TREATMENT PLANT HAVING CAPACITY OF 860 Cub. Mtr PER DAY AT CENTAUR LAKE VIEW HOTEL, SRINAGAR (J&K).**

**1. Minimum Manpower required per day:**

a) Operators 04 Skilled.

b) Helpers 02.

The treated Waste water should comply with the standards given in consent order by Jammu & Kashmir State Pollution Control Board (JKSPCB) following parameters:

* PH Value --------------------- 5.5 to 9.0
* Oil & Grease------------------ not to exceed 10mg/L.
* Suspended Solids------------ not to exceed 50 mg/L. as per the
* COD--------------------------- not to exceed 250mg/L. standards limits
* BOD 3 days at 27 °c--------- not to exceed 30mg/L. of JKSPCB
* Phosphate-------------------- not to exceed 1.0mg/L.
* Temperature----------------- not to exceed 5 °C.

**2. Terms & Conditions:**

* The service should be offered round the clock, 365 days a year.
* All tools and tackles required should be provided by the contractor.
* All disciplinary rules and regulations are to be followed by the work force of contractor during their stay at the premises, uniforms and safety kits etc.have to be provided by you.
* The Contractor should submit the preventive maintenance schedule for our approval and its implementation.
* The instruction given to the Contractor from time to time by the EIC should properly carry out and necessary records of action taken should be maintained in a Log Book.
* Any damage caused by the contractor in existing facilities while carrying out the work shall be made good by the contractor to our entire satisfaction at their own risk and cost.
* All statutory requirements pertaining to the job etc should be fulfilled by the contractor.
* No advance payment will be made to the contractor and monthly payments will be released only after submission of bill and satisfactory completion of job which is to be certified by the Engineer in charge CLVH.
* Dismantled / re-placed parts should be handed over to our Engineering Department CLVH.
* The party should submit copies of certificates of PF code No and registration under contract labour (Abolition / Regulation) Act 1070 along with tender documents and the contractor having no such registration number, the necessary applicable deductions will be made as per the Government rules.
* All the contractor’s employees posted and working in the hotel premises for the above mentioned work should be covered under ESIC making statutory contribution under ESIC act and in case if the contractor having no such registration the necessary applicable deduction will be made as per the Government Rules.
* The contractor should follow the guidelines, Rules and registration of the labour Law while engaging labourers.
* The contractor should have the experience of at least 5 years of operation & maintenance of Sewage Treatment Plant.
* The contractor should have at least one Supervisor/Officer, who should have at least 10-15 years of experience in operating the Sewage Treatment Plant.
* The contractor should submit the analysis reports issued by J&K State Pollution Control Board/ any recognized laboratory against the Sewage Treatment Plant operated by him, along with tender documents.
* The contractor should visit the site and satisfy himself before submitting the tender documents.
* The manpower of contractor like operators and helpers etc should be educated and skilled.
* The work involves operation and maintenance of 860 cu.m per day.

**Page 2 of 2**

**ANNEXURE -III**

**3. Special Conditions:**

|  |  |
| --- | --- |
| **Name of the work** | Operation and Maintenance of 860 cub.mtr per day Sewage Treatment Plant. |
| **Operation Time** | 24 Hours all 365 days. |
| **Minimum Man Power required**  | To be employed by the contractor for the efficient running of the Plant. |
| **Operators Skilled** | 04 / day. |
| **Helper** | 02 / day. |

The contractor should submit the names of the persons engaged for the work and they have to report to the Engineer In charge of the Shift. Persons employed should not be changed frequently and the every person employed for the work has to obtain proper Gate Pass from Security Department of the Hotel as per the laid down procedures.

**4. Duties of Operators and Staff employed:**

Operations and the maintenance of system, comprising of various pumps, motors, pipelines, air grid system , settling tanks, filter unit, softeners, etc. together with the electrical connections and various other chemical tanks, operators and mechanics employed should have knowledge of Hindi, English and Kashmiri. The contractor has to keep the area around Plant neat and clean, that also will include cutting of overgrowth grass, bushes etc.

**5. Repairs:**

* The maintenance of underground pipeline of raw sewage from pumping station located near LPG Tanker to Sewage Treatment Plant and final treated water dispersal system in the Royal Spring Golf Course shall not be the responsibility of the contract.
* The contractor has to do all repairs, for which no additional charges will be paid, the repair job will include all mechanical and electrical jobs excluding rewinding of motors, replacement of motors & pumps and any other part of equipment which falls in the deep water tank due to wear and tear. During breakdown / non function of Plant, the contractor is required to inform the Statutory Authority through in charge Engineering CLVH.
* The frame section/raw water collection tank (near Gas Bunk) need to be thoroughly cleaned by the contractor on weekly basis.
* The Contactor has to arrange the cleaning of Sludge Semi Solid waste once in a year from the Aeration Tank base at CLVH STP Plant and also has to arrange the Sludge clearance Van for cleaning the frame section for the Semi Solid Waste at least 04 times in a year.
* The contractor has to keep all things at site, in case of any shutdown; contractor will have to put back the Plant in Operation within in 48 hours, failing which Department is empowered to get the defect rectified at the risk and cost of the contractor and to make necessary deductions from their bills.
* The contractor has to carry out the testing of effluent water at fortnightly interval and whenever felt necessary or instructed to do so by the Department and furnish the test report to the engineer in charge on priority. The contractor will also provide a certificate of effluent water before and after treatment and the certificate has to be issued on monthly basis by authorized laboratory / institutions.
* The contractor has to make arrangements for testing kit for conducting tests for the determining the residual chlorine, PH value and any other test that is possible at STP.
* Consumables items like oil, grease, gasket, gland, coupling, bushes nuts and bolts etc will be provided by the contractor. However, replacement of spare parts such as thrust bearings, etc shall be borne by the department.
* Regarding BOD test in case this facility is available within the valley, the same has to be done by the contractor at his cost.
* The testing kit will include PH indicator, liquid, PH indicator paper, chlorotex kit, chlorite liquid, test tube 5 ml and 10 ml test tube stand, Dropper , pipit, Measuring Jar 100 ml and breaker 500 ml and 100 ml shall be kept available at site by the contractor.
* Chemical like Lime, Alum and Bleaching powder / sodium Hydrochloride solution shall be provided departmentally.

**6. Liquidity Damages.**

* A) penalty of Rs. 4000/- per test will be deducted from the bill for the months when test certificate from JKSPCB approved Laboratory is not submitted.
* b) A penalty of Rs. 300/ per day will be deducted from the bill for each day when the unskilled helper is not provided.
* c) A penalty of Rs. 600/ per eight hours shift will be deducted from the bill for each eight hours shift when the skilled operator is not provided.

**\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\***

**ANNEXURE- VI**

 **HOTEL CORPORATION OF INDIA LIMITED**

**UNIT: CENTAUR LAKE VIEW HOTEL SRINAGAR.**

#### PRICE BID FORM – PART B

##  Tender No. : CLVH/Enq /T-20/06, dated:06/10/2020,Due Date: 22/10/2020

**Operation & maintenance of Sewage Treatment Plant 860 cub. Meter per day at CLVH, Srinagar.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl No** | **Description** | **Qnty.** | **Unit** | **Rate per month (Rs)** | **Total Amount for** **12 months (Rs)** |
| 01 | Annual Operation and Maintenance Contract of Sewage Treatment Plant having capacity 860 cub.mtr per day at CLVH Srinagar with four skilled operators and two unskilled Helpers each day. | 12 | Month |  |  |

|  |
| --- |
| **IMPORTANT NOTES :**  |
| 3.1 | Total amount shall include all the Govt.Taxes/GST, if any and other statutory payments applicable as per laws of land of J&K .  |
| 4.1 | The tenderer(s) in its own interest has to ensure that the prices and other details are filled correctly and completely in the above format. Submission of incorrect or incomplete information, and / or submission of the above format with arithmetical errors in compilation of the data would be at the tenderer’s sole risk and the decision of HCIL in such cases would be final and binding.  |
| 4.2 | Conditional bids shall not be acceptable and shall be rejected out rightly. Please do not attach any other sheet to the “Price Bid-Part B”. |
| 4.3 |  **L-1 CRITERIA :** L-1 Bidder shall be decided based on the L-1 rates as quoted above based on total landed cost to HCIL. |
| 4.4 | The above mentioned services / quantities are indicative only and are subject to increase/decrease depending upon the operational requirements prevailing from time to time. |

**CERTIFICATION**

Certified that:

a)          There are no hidden costs to Hotel Corporation of India Limited over and above that indicated above.

 **COMPANY SEAL \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **SIGNATURE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **DESIGNATION \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **MOBILE NO.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Place: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**